

Thames hospice

Volunteer Role Description

Role: Palliative Care Bereavement Counsellor

Location: Thames Hospice, Bray Lake

Hours: Varied – to support a minimum of 3 Hospice clients

Length of commitment: Ongoing

Volunteer Manager: Senior Counsellor

Purpose of role

As a member of the counselling team provide support to patients, relatives and family members in accordance with referral guidelines. To contribute to the vision and mission of providing a caring support service; working with colleagues in all teams to meet this objective

Knowledge, Skills and Abilities Required

- To have a recognised counselling qualification and be qualified to at least Diploma level
- To have a minimum of 100 hours counselling experience
- To have relevant knowledge or have attended continuing professional development in the area of bereavement or palliative care
- To be attending regular supervision sessions in line with current practice/professional bodies requirements

Special requirements

- To be a member of BACP and/or UKCP
- To have knowledge and commitment to the BACP Ethical framework
- To have experience of personal therapy as part of training
- To share a commitment to Equal opportunities and non oppressive practice
- To have demonstrable skills in written and spoken English that are adequate to enable effective communication about relevant topics with clients and colleagues.

Main tasks

- To support a case list of a minimum of 3 clients in liaison with supervisor/team leader
- To liaise as appropriate with clients and professionals regarding client care
- To keep records which facilitate communication between the team and show any actions required or suggested regarding client care
- To update the clinical diary with appointment times and room bookings
- To undertake assessments and complete client closing summaries
- To regularly review client work in supervision taking into account the needs of the client and in line with the referral criteria and where appropriate sign post clients to other services
- To work within the structure provided by the service
- To maintain confidentiality and contract procedures in agreement with Thames Hospice policies and procedures
- To attend team meetings and contribute to the vision and support of the service
- To be responsible for the health and safety of clients during sessions in line with Thames Hospice policies and procedures

Thames Hospice, Windsor Road, Bray, SL6 2DN

Call 01753 842121

www.thameshospice.org.uk   

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- A commitment to follow Thames Hospice policies and Volunteer Handbook
- To comply with the data protection act and clinical governance in line with Thames Hospice
- To attend annual Mandatory Health and Safety Training
- A willingness to attend other events such as Time to Remember, Light up a Life service, Family Days and Stepping Stones in line with preferences but at a minimum of 2 per year

Training and Support

There will be an appropriate induction with a staff member of the Patient & Family Support Team in line with the requirements of the role. Further details at interview

Support offered

- To provide regular supervision- individual supervision in line with Thames Hospice Volunteer Supervision policy
- To compensate for travel and telephone expenses incurred
- To be available for consultation and advice
- Where possible to provide opportunities for further development within the Hospice environment
- To provide a schedule of CPD events relevant to the current team members

Training

- Fire Awareness Training (mandatory)
- E Learning modules (mandatory)

Special conditions

- For this role we require a satisfactory Enhanced Disclosure and Barring Service check before starting and on a rolling 3 year basis
- The role is also subject to satisfactory references, a review with team leader after one month and through regular review in supervision

Thames Hospice Values

Compassion, Ambition, Respect, Excellence

Thames Hospice is committed to being an equal opportunities organisation; to promoting equal opportunities and preventing discrimination. Thames Hospice is also committed to safeguarding and promoting the welfare of all service users, volunteers and staff and expects all volunteers and staff to share this commitment.

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