

Thames hospice

Volunteer Role Description

Role: Home Store Furniture Coordinator

Location: 9/10 Reform Road, Maidenhead

Hours: Flexible

Length of commitment: Ongoing

Volunteer Manager: Mary Cadle - Home Store Manager

Our Home Store is open to the public selling furniture, Homeware and electrical items. The Distribution Centre, based at the same location is the Hub of our 22 store retail operation. Collection and Delivery of furniture is coordinated via the Home Store Bookings line. Donated furniture arrives daily.

Purpose of role

To assist with the assembling, displaying and removal of the furniture in the Home Store
To support all members of the team including Delivery drivers with collection and delivery, carrying out any of the Home Store tasks.

Home Store Tasks

- Assembling furniture and displaying it for sale
- Receiving and looking through donated items to see what can be sold
- Visual Merchandising in the Home Store
- Supporting at the Till

Training & Support

- Annual Health and Safety and Manual Handling
- On the job supervision and support

Special Conditions

- Mandatory Health and Safety Training

Knowledge, Skills & Abilities Required

- Ability to assemble beds, wardrobes and associated furniture
- Some lifting will be involved
- Good communication and interpersonal skills
- The ability to get along with people and work as part of a team
- To be interested in the work of Thames Hospice

Thames Hospice Values

Compassion, Excellence, Collaboration, Integrity, Respect, Ambition, Commitment

Thames Hospice is committed to being an equal opportunities organisation; to promoting equal opportunities and preventing discrimination. Thames Hospice is also committed to safeguarding and promoting the welfare of all service users, volunteers and staff and expects all volunteers and staff to share this commitment.

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www.thameshospice.org.uk   

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