

Thames hospice

Volunteer Role Description

Role: Till Assistant

Location: Thames Hospice Home store- Dedworth

Hours: Flexible, ideally 4 hours per week

Volunteer Manager: Debbie Lloyd, Shop Manager

Purpose of role

Help the Thames Hospice Home store make as much money as possible to fund the Hospice by providing great customer service on the till to process and accept payment for their purchases.

Main tasks

- Using our till system to enable customers to pay for their items
- Wrapping delicate items
- Referring customers on to the Bookings Assistant to arrange delivery of larger items purchased
- Helping around the store as necessary
- Capturing Gift Aid donations and processing on the system

Training and Support

- We will provide the training you need to feel confident in the role
- The shop manager and other employees will be available give advice and assist you, as well as other experienced volunteers in the team
- You will receive mandatory Health and Safety training

Special conditions

- Over school leaving age (16+)

Knowledge, skills and abilities required

- A friendly and approachable manner
- Good communication and interpersonal skills
- The ability to get along with people and work as part of a team
- Basic numeracy skills

Thames Hospice Values

Compassion, Excellence, Collaboration, Integrity, Respect, Ambition, Commitment

Pine Lodge, Hatch Lane, Windsor, Berkshire SL4 3RW

Call 01753 842121

www.thameshospice.org.uk   

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