

# Thames hospice

## Volunteer Role Description

**Role:** Corporate Workplace Champion

**Location:** Your place of work

**Hours:** Flexible, around work commitments

**Volunteer Manager:** Jane Symmons, Head of Major Gifts & Capital Appeal

### Purpose of role

Thames Hospice is the local charity for people living in East Berkshire & South Buckinghamshire. We provide expert care to adults who have a life – limiting illness – their families and carers. As it stands currently, it costs over £7million every year to keep our services running as free of charge. With our ambitious plans to build a new Hospice already in motion, we are looking to grow corporate support for both ongoing operational costs and Capital Appeal. That is why our Major Gifts and Corporate fundraising team need your help!

### Main tasks

- Being 'the voice' of Thames Hospice within your workplace, helping to raise awareness of the partnerships fundraising and volunteering activities.
- Helping to coordinate fundraising and volunteering activities, with the support of a Thames Hospice's account manager.
- Distributing and displaying collateral in the workplace, helping to drive brand awareness and support for the partnership.
- Meeting with Thames Hospice Account Manager at regular intervals to provide feedback and review partnership successes/areas of development.

### Training and Support

- A full induction to Thames Hospice's services, its key people and new build plans.
- Regular (approx. bi-annual) feedback meetings held either at your workplace office or at Pine Lodge, Windsor.
- An assigned Thames Hospice Account Manager will always be on hand to offer support and any guidance you may require.

### Knowledge, skills and abilities required

- Passionate and enthusiastic.
- High performer.
- Strong communication, influencing and people skills.
- Highly respected with the team/organisation.
- Action focussed and organised.
- Able to commit time and energy, hours tbc with employer.

### Thames Hospice Values

*Compassion, Excellence, Collaboration, Integrity, Respect, Ambition, Commitment*

Pine Lodge, Hatch Lane, Windsor, Berkshire SL4 3RW

Call 01753 842121

[www.thameshospice.org.uk](http://www.thameshospice.org.uk)   

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Thames Hospice is committed to being an equal opportunities organisation; to promoting equal opportunities and preventing discrimination. Thames Hospice is also committed to safeguarding and promoting the welfare of all service users, volunteers and staff and expects all volunteers and staff to share this commitment.

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