

# Thames hospice

## **Volunteer Role Description**

**Role:** Corporate Ambassador

**Location:** Various

**Hours:** Varied to suit

**Volunteer Manager:** Jane Symmons, Head of Major Gifts & Capital Appeal

## **Background information:**

Thames Hospice is the local charity for people living in East Berkshire & South Buckinghamshire. We provide expert care to adults who have a life – limiting illness – their families and carers. As it stands currently, it costs over £7million every year to keep our services running as free of charge. With our ambitious plans to build a new Hospice already in motion, we are looking to grow corporate support for both ongoing operational costs and Capital Appeal. That is why our Major Gifts and Corporate fundraising team need your help!

## **Key responsibilities will include:**

- Introducing our Major Gifts & Corporate fundraising team to local businesses and where possible, utilising your influence to put us in contact with business owners and/or their key decision makers.
- Helping the team plan and prepare for important pitches and/or key meetings with potential corporate supporters.
- Providing feedback so as to help us improve and develop the way in which we work with corporate supporters.
- Attending local functions, meetings and corporate events, speaking on our behalf, as a senior Thames Hospice volunteer representative.
- Where appropriate, feeding into the strategic development of this role as a means to help grow and support corporate fundraising.

## **Training and Support:**

- A full induction to Thames Hospice's services, its key people, our new build plans and corporate fundraising strategy.
- A member of the Major Gifts & Corporate fundraising team will always be on hand to offer support and any guidance you may require.
- We will reimburse any "out-of-pocket" expenses you incur whilst volunteering with us (within agreed guidelines).

## **Knowledge, skills and abilities required:**

- We are looking for individuals who are confident, outgoing and whom are willing to introduce us to their network of business contacts.
- A high level of business acumen and an appreciation of corporate philanthropy practices.
- Respect and appreciation of Thames Hospice's values (*ambition, collaboration, respect, excellence, commitment, compassion and integrity*).
- Full driving licence holder with access to own vehicle.

Thames Hospice is committed to being an equal opportunities organisation; to promoting equal opportunities and preventing discrimination. Thames Hospice is also committed to safeguarding and promoting the welfare of all service users, volunteers and staff and expects all volunteers and staff to share this commitment.

Pine Lodge, Hatch Lane, Windsor, Berkshire SL4 3RW  
Call 01753 842121

[www.thameshospice.org.uk](http://www.thameshospice.org.uk)

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